

## **Facilitator – In-School Programming**

### **What You Do.**

As we look to continue to “ensure the next generation of technology creators matches its consumers,” our team is growing! Our educators lead groups of up to twenty students through our STEM curriculum. Under the direction of our program facilitator, facilitators execute curricula and activities on-site for in-school programming.

### **Key Responsibilities.**

- Facilitation, coordination, and execution of on-site, in-school programming
- Completion of session reports to be reviewed weekly with the program facilitator, including:
  - Student attendance sheet for each in-school session
  - Session reflection sheet, capturing things that went well and needed curricula modifications
  - Supply inventory
- Foster relationships with school/site administrators and staff. This may include spending non-direct service time at sites to meet with administrators and staff.
- Participate in weekly staff meetings and/or training session essential to the execution of job functions.
- Create a safe and engaging learning environment

### **We Are Looking for A Facilitator Who.**

- Is passionate about getting the next generation of students excited about engineering and technology (A STEM background is not required)
- Has strong youth development and classroom management skills
- Has the ability to deliver creative, engaging, and educational lesson plans using the organizations curriculum.
- Is comfortable navigating Microsoft Office, G-Suite and digital tools like (Zoom, Google Classroom, or similar)
- Is collaborative, solution focused and a continuous learner
- Is willing to push the boundary of what it means to educate students
- Thrives in cultures where diversity is valued

### **Minimum Qualifications.**

- 2- or 4-year College Degree (current undergraduate students are eligible)
- Relevant work experience in youth development, education or similar
- Excellent oral and written communication skills
- Must complete a background check
- Can work during school day hours (7:45am – 2pm)

**Compensation.**

- Up to \$25 per hour, based on experience
- Compensated for travel time to/from programming site and training

**To Apply.**

Email letter of interest and resume to [info@beyondstemmke.org](mailto:info@beyondstemmke.org)